

## Dear Applicant and their parent/guardian,

Thank you for your interest in our Leadership Development Program. Attached to this letter you will find the application and all the necessary forms needed to begin your application process. This program is designed to train young men and women to be positive leaders while gaining the experience needed to work with children in a camp setting.

Please read through all of the enclosed information. It is important that you familiarize yourself with the program so that you understand all expectations and requirements before applying and being accepted into the program. Please do not hesitate to contact the office with any questions in order to avoid any misunderstandings.

### Overview

1. Applicants must be 15 years old by June 21, 2023.
2. The program runs for 2 sessions. Each session is 11 days long.
  - a. Both sessions must be completed in order to successfully finish the program. See application for exact dates.
3. A stipend will be issued after a successful completion and evaluation from program coordinators and members of the leadership staff.
4. Being a participant in this program means you are neither a camper nor a staff member; however, this program will help and guide you into balancing the two. We expect your full cooperation in all areas. You will engage in many different activities and workshops from a variety of camp areas.
5. The same rules regarding no phones/ technology apply. In addition to no personal snacks.

### How to Apply?

1. Fill out the attached application with your parent/guardian
2. Complete the USDA Summer Foods Application
3. Briefly answer the attached questionnaire allowing us to see why you want to participate in the program.
4. Sign the code of ethics
5. Have 3 adults who know you well ( whom are not family) fill out and mail directly to us the reference form.
6. Mail your entire packet along with a copy of your health insurance card and immunization record.
  - a. Any packet that is incomplete will be placed on a wait list until all forms are received.
7. Once the office receives your application, applicants will be contacted for a phone interview.

Deadline to submit applications is April 1, 2022. Complete applications are reviewed on a first come first serve basis.

We look forward to receiving your application and hopefully having you as a member of our leadership development program and spend a great summer together.

Sincerely,

Kiddie Keep Well Camp  
Leadership Development Program  
Code of Ethics

- I will maintain a positive attitude during the program.
- I will be respectful and cooperative with fellow participants, campers and staff.
- I will observe all camp rules and will encourage and be an example for others to do the same.  
(especially the phone, snacks and dress code)
- I will be honest at all times.
- I will strive to do my best in all areas of the program and around the camp.
- I will respect the privilege of being a member of the Leadership Development Program.
- I will perform all of my responsibilities efficiently.
- I will reflect a good image of myself through my words and actions.
- I will report to my director any matters that involve the integrity of the group and or camp.
- I will take pride in who I am and what I stand for.
- I will strive to maintain high standards.
- I will respect myself and others ( this includes personal space, privacy and property)
- I will set a positive example
- I will participate in all activities.

I have read and understand the explanation of the leadership development program. I agree to follow all rules of the camp as well as honor the code of ethics.

Applicant Signature: \_\_\_\_\_

Parent Signature: \_\_\_\_\_

Leadership Development Reference Form

\*YOU WILL NEED TO PROVIDE 3 REFERENCES\*

\_\_\_\_\_ (Applicant Name) has applied to participate in Kiddie Keep Well Camp's Leadership Development Program. This program is designed to train young men and women to be positive leaders while gaining the experience needed to work with children in a camp setting.

Please assist us by completing the form below.

Please place a checkmark in the appropriate column.	Below Average	Average	Above Average	No chance to observe
Neatness				
Self-Assurance				
Positive Attitude				
Sense of Humor				
Sense of Service				
Emotional Stability				
Punctuality				
Communication				
Interacts with peers				
Responsibility				
Initiative				
Enthusiasm				
Accepts Change				
Handles Adversity				
Follows Through				

Please answer the following to the best of your ability.  
How long have you known the applicant and in what relation?

What potential as a leader has this applicant demonstrated?

What are this applicant's areas of strength and areas for improvement?

Print Name \_\_\_\_\_ Signature \_\_\_\_\_

Date \_\_\_\_\_

Email: \_\_\_\_\_ Phone Number \_\_\_\_\_